APPLICATION FOR EMPLOYMENT

Western National Bank

(PLEASE PRINT CLEARLY)

POSITION APPLIED FOR _____ DATE OF APPLICATION _____

REFERRAL SOURCE ___ Advertisement ___ Employee ___ Relative ___ Walk-in

___ Employment Agency ___ Government Employment Agency ___Other

Name of Source (if applicable) _____

NOTE: All fields of the application must be completed in order to be considered for employment.

Western National Bank is an equal opportunity employer and does not discriminate against otherwise qualified applicants on the basis of race, color, creed, religion, ancestry, age, sex, marital status, national origin, disability or handicap, or veteran status. No question on this application is intended to secure information which could be of a discriminatory nature.

Name _____
last first middle

Present address _____
street city state zip

Telephone Numbers: Home ( )_____ Work ( )_____

Previous address _____
street city state zip

Have you previously been employed by Western National Bank? yes ___ no ___ If yes, when? _____

Have you previously applied for employment with Western National Bank? yes ___ no ___ If yes, when? _____

Are you related to any current employees, Directors, or any other individuals associated with Western National Bank?

yes ___ no ___ If yes, who and what is the relationship? _____

Are you legally eligible to work in the United States? yes___ no___

Are you currently employed? yes___ no___

Can you travel if the job requires it? yes___ no___

Have you ever been bonded? yes___ no___

Have you ever been convicted of a felony yes___ no___

If yes, please explain. _____

Were you in the U.S. Armed Forces? yes ____ no ____ If yes, what branch? _____

Are you available to work ___ full time ___ part time ___ temporary ___ shift work ___ overtime

What is your anticipated compensation range? _____

If an employment offer were made, on what date would you be available for work?_____

RECORD OF EMPLOYMENT

Please list most recent employment first.

Name and Address of Company and Type of Business	FROM		TO		Starting Wage	Last Wage	Reason for Leaving	Name of Supervisor
	Mo.	Yr.	Mo.	Yr.				
	Title and Job duties:							
Telephone								

Name and Address of Company and Type of Business	FROM		TO		Starting Wage	Last Wage	Reason for Leaving	Name of Supervisor
	Mo.	Yr.	Mo.	Yr.				
	Title and Job duties:							
Telephone								

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Telephone								

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	Mo.	Yr.	Mo.	Yr.				
	Title and Job duties::							
Telephone								

(Please note if you have worked under a different name for any of these employers.)

I hereby give my permission to contact the employers listed above concerning my prior work experience.

Signed _____

Please indicate any employers you do **not** wish us to contact. _____

RECORD OF EDUCATION

SCHOOL	Name and Address of School	Course of Study	Dates Attended	How Many Years Completed?	List diploma or degree
High School/ Prep School		N/A	N/A		N/A
Trade/ Business School			to		
College			to		
Graduate Work/ Other *(Specify)*			to		

FOREIGN LANGUAGES

				Fluency Level	
Language _____	Speak___	Read___	Write___	Good___	Fair___
Language _____	Speak___	Read___	Write___	Good___	Fair___

PERSONAL REFERENCES - Please list three references who are not former employers or relatives.

Name and Occupation	Address	Telephone	Years Known
1.			
2.			
3.			

ORGANIZATIONS AND ACTIVITIES

Please list professional, trade, business, or civic associations and any offices held. (Exclude organizations which would reveal sex, race, religion, national origin, age, disability, veteran or other protected status.)

Organization	Offices Held
1.	
2.	
3.	

KNOWLEDGE, SKILLS, AND APTITUDE

Describe applicable skills and aptitudes that would qualify you for a position with Western National Bank.

_____

_____

_____

_____

HONORS AND ACCOMPLISHMENTS

List special accomplishments, publications, awards. (Exclude information which would reveal sex, race, religion, national origin, age, disability, veteran or other protected status.)

_____

_____

_____

_____

PLEASE READ CAREFULLY BEFORE SIGNING THE APPLICATION

I certify that answers given herein are true and complete to the best of my knowledge. I authorize the Bank to investigate all statements in this application and to secure any necessary information from all my employers, references and academic institutions. I authorize the Bank to investigate criminal court records and as a result I will be requested to complete an Authorization to Obtain Consumer and Investigative Consumer Report form.

I understand that any offer of employment is contingent upon receipt of a satisfactory report concerning my credit, academic credentials, and employment references. Because of amendments to the Fair Credit Reporting Act in 1997, I understand that extra procedures are required of the Bank. Thus, I will be notified as to those procedures if my application for employment necessitates a credit report. I further understand that any false information, misleading statements or omission of facts will be sufficient cause for rejection of my application if the Bank has not employed me and for immediate dismissal if the Bank has employed me.

In the event of my employment with the Bank, I will comply with all rules, regulations, and policies set forth in the Bank's policy manual or other communications distributed by the Bank. I understand the Bank promotes an alcohol/drug free workplace. I agree to abide by the guidelines set forth in the Bank's alcohol/drug abuse policy.

I understand that nothing in this employment application, in the Bank's policy statements or personnel guidelines, or in my communications with any Bank official is intended to create an employment contract between the Bank and me. I also understand that the Bank has the right to modify any of its policies without giving notice of the changes to me. No promises of employment have been made to me. I acknowledge that the Bank employs individuals under the employment-at-will doctrine and that this is not subject to any changes. I understand that if an employment relationship is established, I have the right to terminate my employment at any time for any reason. I also understand that the Bank retains the right to terminate my employment at any time for any reason.

I hereby acknowledge that I have read and understand the preceding statements.

_____ _____

Signature of Applicant Date

AFFIRMATIVE ACTION INFORMATION

Name _____ Date _____

Position(s) applying for: _____

As required, Western National Bank complies with government regulations, including Affirmative Action obligations where they apply.

In order to comply with requirements regarding government record keeping, reporting, and other legal obligations, all applicants are requested to complete this data survey. Your cooperation is appreciated.

This document is not part of your official application for employment. The information obtained will remain confidential within the Human Resource Department, and will not be used in any hiring decision.

Your cooperation is strictly voluntary. Your decision in this regard will not affect consideration of your application.

Check One:

___ Male ___ Female

Check One:

___ American Indian/Alaskan Native ___ Asian

___ Black or African American ___ Hispanic or Latino

___ Native Hawaiian or Pacific Islander ___ White

___ Two or more races

Check All That Apply:

___ Armed Forces Medal Veteran ___ Recently Separated Veteran

___ Special Disabled Veteran ___ Vietnam Era Veteran

___ Other Protected Veteran

Other: ___ Individual with Disabilities

___ I do not wish to Self-Identify

_____

Signature